



Community Development  
7525 NW 88<sup>th</sup> Avenue  
Tamarac, FL 33321  
Telephone (954) 597-3530  
Fax (954) 597-3540

**FOR STAFF USE ONLY:**

**CASE #:** \_\_\_\_\_  
**Master File #:** \_\_\_\_\_  
**HTE Project #:** \_\_\_\_\_  
**Date Received:** \_\_\_\_\_  
**Received by:** \_\_\_\_\_  
**Fee(s) Collected:** \_\_\_\_\_

**CASE DEVELOPMENT APPLICATION**

**LAND DEVELOPMENT CODE TEXT AMENDMENT**

Project Name: \_\_\_\_\_

Project Address (if applicable): \_\_\_\_\_

Project Location: \_\_\_\_\_

Parcel Size: \_\_\_\_\_ acres/sq. ft. Folio No. \_\_\_\_\_

Project Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(Identify existing and proposed land use classification and proposed density, if applicable.)

Applicant/Agent/Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
Property Owner's Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_

*\*The City of Tamarac is committed to serving the needs of all its citizens and visitors, and our goal is to ensure access to information for a diverse audience. Please incorporate accessibility design standards to meet Universal Design concepts supported by the W3C Guidelines and ADA Accessibility Requirements into all application submittal documents.*

## LAND DEVELOPMENT CODE TEXT AMENDMENT APPLICATION CHECKLIST

The following checklist is designed to assist the applicant in preparing the required materials for review. The application will **not** be accepted if all required items are not present at the time of submittal. The following items are required as part of a complete application for Land Development Code Text Amendment.

- A completed City of Tamarac Land Development Code Text Amendment Application.
- Justification Letter. Shall encompass all requirements from Section 10-5.4 (D) of the City's Land Development Code entitled Amendment to Text of Development Code. Please see attached sheet for Section 10-5.4 (D) requirements.
- Application Summary Sheet (download from our website <https://www.tamarac.org/368/Planning-and-Zoning>).
- Designation of Agent for Quasi-Judicial Proceedings form (download from our website <https://www.tamarac.org/368/Planning-and-Zoning>). This form must be completed by the property owner. The form names that person who will represent the said application.
- Local Publication Agency Fee Affidavit (download from our website <https://www.tamarac.org/368/Planning-and-Zoning>) – all legal advertisements will be processed by the City of Tamarac. Applicants will be billed at a later time for the cost of the legal advertisement in local print publication.
- Completion of the Public Notification process shall be in conformance with Table 10-5.2 "General Notice Requirements" in Section 10-5.3 (F). Staff reserves the right to require published, mailed and posted notices for any project for both Planning Board and City Commission Public Hearings.
- Appropriate fees (download from our website <https://www.tamarac.org/368/Planning-and-Zoning>).

**\*\*INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED\*\***

**LAND DEVELOPMENT CODE TEXT AMENDMENT REQUIREMENTS**

In the project's justification statement, please explain how and why the proposed request(s) meets the criteria outlined in Section 10-5.4 (D) of the City's Code below:

- (a) Is consistent with the Comprehensive Plan;
- (b) Conflicts with any other provisions of this Code or the Tamarac City Code;
- (c) Is required by changed conditions;
- (d) Addresses a demonstrated community need;
- (e) Is consistent with the purpose and intent of the zoning districts in this Ordinance, or would improve compatibility among uses and would ensure efficient development within the City;
- (f) Would result in a logical and orderly development pattern; and
- (g) Would avoid significantly adverse impacts on the natural environment—including, but not limited to, water, air, noise, stormwater management, wildlife, vegetation, wetlands, and the natural functioning of the environment.