



Community Development  
 7525 NW 88<sup>th</sup> Avenue  
 Tamarac, FL 33321  
 Telephone (954) 597-3530  
 Fax (954) 597-3540

**FOR STAFF USE ONLY:**

**CASE #:** \_\_\_\_\_  
**Master File #:** \_\_\_\_\_  
**HTE Project #:** \_\_\_\_\_  
 Date Received: \_\_\_\_\_  
 Received by: \_\_\_\_\_  
**Fee(s) Collected:** \_\_\_\_\_

**TEMPORARY USE APPLICATION**

Please indicate  use:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Construction-related structure or facility | <input type="checkbox"/> Model home                                 | <input type="checkbox"/> Portable storage unit, temporary   |
| <input type="checkbox"/> Food truck                                 | <input type="checkbox"/> Office space/ equipment storage, temporary | <input type="checkbox"/> Real estate sales office   |
| <input type="checkbox"/> Garage or yard sale                        | <input type="checkbox"/> Outdoor sales, seasonal                    | <input type="checkbox"/> Special event ( <i>see also Business Revenue Supplemental Application packet</i> ) |
| <input type="checkbox"/> Mobile classroom, temporary                |   |   |

**Project Name:** \_\_\_\_\_

**Project Address (if applicable):** \_\_\_\_\_

**Project Location:** \_\_\_\_\_

**Parcel Size:** \_\_\_\_\_ acres/sq. ft. **Folio No.** \_\_\_\_\_

**Project Description:** \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

Agent/Contact: _____
Phone: _____ Fax: _____
Address: _____
_____
E-Mail Address: _____
Property Owner's Name: _____
Phone: _____ Address: _____
_____

*\*The City of Tamarac is committed to serving the needs of all its citizens and visitors, and our goal is to ensure access to information for a diverse audience. Please incorporate accessibility design standards to meet Universal Design concepts supported by the W3C Guidelines and ADA Accessibility Requirements into all application submittal documents.*

## APPLICATION CHECKLIST

The following checklist is designed to assist the applicant in preparing the required materials for review. The application will **not** be accepted if all required items are not present at the time of submittal. The following items are required as part of a complete application:

- A completed City of Tamarac Temporary Use Application.
- Justification Letter.
- Property Owner Consent - Designation of Agent form (download from our website <https://www.tamarac.org/368/Planning-and-Zoning>). This form must be completed by the property owner. The form names that person who will represent the said application.
- Proof of property ownership. (i.e. deed, property appraisers, or contract to purchase)
- Additional documentation as indicated in [§10-3.5](#) of the City's Land Development Code
- Appropriate fees (download from our website <https://www.tamarac.org/368/Planning-and-Zoning>).
- If Special Event - Business Revenue Supplemental Application packet must be completed.

**\*\*INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED\*\***