

## BUSINESS RENEWALS

All persons engaged in, or managing any business, trade or profession must renew the Business Revenue Receipt before October 1st of each year. We will send you a renewal notice in the mail. Any business renewal not renewed by October 1st will be considered delinquent and subject to a penalty of 10% for the month of October plus an additional 5% penalty for each month thereafter. Payments postmarked and received on or after March 1, will be assessed an additional \$250.00 penalty (Section 12-37).



*Please call the City of Tamarac  
Business Revenue Staff if you have  
any questions .  
(954) 597-3537 or (954) 397-3530*

## REBATE OF FEES

No portion of any payment can be refunded unless the fee was collected by mistake or error (Section 12-45).



## ACCESSORY USES

Whenever an Business Revenue Receipt is levied against any profession, trade, shop or business , a separate Business Revenue Receipt is required for each business classification, whether it is connected or operated in conjunction with any other business (Section 12-27).

## DISPLAY OF BUSINESS REVENUE RECEIPTS

All Business Tax Receipts must be conspicuously displayed in your place of business for easy inspection by City, County, or State inspectors. (Section 12-47).



## TRANSFER OF BUSINESS REVENUE RECEIPTS

In order to transfer your business to a new owner, evidence of a bona fide sale and transfer of property should be submitted to the Business Tax Receipt Division. A ten (10%) percent transfer fee is charged, per Business Revenue Receipt (Sec. 12-42).

## TERM OF BUSINESS REVENUE RECEIPT

Business Tax Receipts are valid from Oct. 1st thru Sept. 30th. New Business Tax Receipts obtained between Oct. 1st and March 31st must pay the full fee for the year. Those businesses starting on April 1st will pay 75% of the annual fee. The fee shall be reduced by five (5%) percent of the annual fee per month, thereafter, until the close of the fiscal year on Sept. 30th (Section 12-41(b)).



## BANNERS & SIGNS

All temporary banners & signs require a permit. Please call Building Department for information at 954-597-3420.



## TEMPORARY HOLIDAY SALE PERMITS

Permit is valid for a limited time only. Application must be submitted to the license Division at least 30 days before the event. Temporary Holiday Sales include Pumpkins, Christmas Trees, sparklers and flowers. Please call 954-597-3537 before setup.

**TAMARAC, FLORIDA  
WHERE "STRAIGHT TALK AND GOOD  
BUSINESS" GO HAND IN HAND**

## **CITY OF TAMARAC A TO Z BUSINESS GUIDE**



**HOW  
MAY  
WE  
HELP  
YOU!**



**COMMUNITY DEVELOPMENT  
DEPARTMENT  
BUSINESS REVENUE DIVISION**

**Phone: 954-597-3537 or  
954-597-3530**

## “WELCOME TO TAMARAC”



The Business Revenue Division of the City of Tamarac welcomes you into the business community. The purpose of this brochure is to familiarize you with the codes and procedures of the City. These requirements and procedures have been written as part of our systematic program to create a more informed business community. It is our desire to provide you with good customer service and to help you obtain your Business Revenue Receipt quickly.



### PURPOSE

To inform and advise businesses on issues relating to obtaining a Business Tax Receipt and to protect the integrity & high quality of business services to our community. The specific purposes of the Business Codes include:

1. To issue Business Revenue Receipts to all persons, professions, trades, shops or business classifications conducting business in the City of Tamarac.
2. To preserve and protect the residential and business zones with appropriate zoning uses.
3. To provide business classifications and establish and collect applicable business fees.
4. To provide the very best service to you, our customers and insure the continual economic growth within the business community.



### BUSINESS REVENUE RECEIPTS

All Business Revenue Receipts issued under Chapter 12 of the City Code of Ordinances shall be issued on or before any person engages in, manages, or transacts business within the City limits. The applicants must provide all supporting documents, and pay all fees due (Section 12-26). All business are required to obtain a Safety Inspection prior to opening for business. Please call Building Department at (954) 597-3420 for information (Section 12-30(f)).



### BUSINESS ADDRESS REQUIRED

Each applicant for an Business Revenue Receipt must state the exact location at which the business is to be operated. If applicable zoning regulations do not permit the practice of the business, a Business Revenue Receipt cannot be issued (Section 12-30).



### RESIDENTIAL BUSINESS REQUIREMENTS

Residential businesses are for Mail/Phone only. A Safety Fire Inspection is required before issuance of the Business Revenue Receipt. A fire extinguisher (2A10-Bc), with tag, smoke detectors and 4<sup>th</sup> house #’s are required for the inspection (Section 12-30(e)).

Residential Child Day and ALF Homes requires HRS License, a Standard Safety Inspection and the issuance of a Certificate of Occupancy (Sec. 12-30(f))



### BUSINESS TELEPHONE

Installing a business telephone within the City shall be deemed to have established a business location or branch office for over thirty (30) days, requires a Business Revenue Receipt for the business location (Section 12-30(d)).



### TEMPORARY FLOWER/SIDEWALK SALES

#### Temporary Special Events

Permitted by a Special Event Permit for major holidays, carnivals, grand openings, sparkler displays & sales, holiday trees & pumpkins, customer appreciation events and religious functions only. Please call Staff at (954) 597-3537 Or (954) 597-3530 for the fees and requirements (Sec. 12-35)). Special events, flower and sidewalk sales subject to City approval in addition to zoning, parking and fire requirements.



## TAMARAC At Your Service

### CITY

Community Development	954-597-3530
Business Receipt	954-597-3536
Planning & Zoning	954-597-3531
Code Compliance	954-597-3424
Building Permits	954-597-3420
Fire Prevention Office	954-597-3801
Water Service	954-597-3596
Finance Customer Service	954-597-3592
Satellite City Hall	954-597-3580
Chamber of Commerce	954-722-1520

### COUNTY

Business Tax Receipt	954-831-4000
Consumer Affairs Division	954-765-5350
Taxi/Limousine Co.	Ext. 224/227
Moving/Storage Co.	Ext. 263
Auto Body/Paint Shops	Ext. 223/233
Property Appraiser	954-545-1992
Central Board of Examiners	954-765-5108
Hotline (Contractor check)	954-765-4400
Tree Trimming License	Ext. 244
Child Care Licensing	954-537-2800

### STATE

Florida Attorney General	954-712-4600
State Controller	954-712-4800
Dept. of Revenue	954-346-3000
Federal EIN# or FEIN#	800-829-1040
Division of Corporations	850-245-6052
Collection Agency Registration	850-410-9895
State Contractors (DBPR)	850-487-1395
Local Contact:	954-917-1330

### DEPT. OF BUSINESS & PROFESSIONAL REGULATION

Food Mgr. Training	886-372-3926
Alcohol Beverage License	954-917-1350
Cosmetology License	850-487-2252
Massage Establishments	850-488-0595

### DEPT. OF AGRICULTURE & CONSUMER SERVICES

Food Inspection Mgr.	850-488-3951
Hotel & Restaurant	850-487-1395
Plant Nursery Reg.	954-786-4817
Dance /Health Studio Reg.	850-410-3770
Telemarketing	850-410-3681
Sellers of Travel	850-410-3704
Solicitation	850-410-3704
Exterminators/Pest Control	850-921-4177
ALF &Adult Home Care	850-487-2515
Dept. of Insurance	800-342-2762
Workers' Comp. Exemption	850-488-2333